Subject:	Request to change EE contract	
Reason for briefing note:	This will save around £471 per month and while maintaining required levels of mobile coverage	
Responsible officer(s):	Angela Huisman	
Senior leader sponsor:	Louise Freeth	
Date:	01/09/2023	

SUMMARY

This paper requests approval to move off a legacy mobile contract onto a new contract via the Crown Commercial Framework

1   BACKGROUND

1.1   The RBWM Mobile contract moved to O2 but three library sites were not included in the new contract as the new contract could not provide the required coverage. These sites are Ascot, the Container and Sunningdale Pop-Up library.

1.2   The three sites are on a very old tariff which cannot be amended as this is a legacy contract

1.3   Due to the location of these sites, RBWM broadband is not currently an option.

1.4   Connectivity is required for Spydus, Netloan and RBWM wifi

2   KEY IMPLICATIONS

2.1   The cost for the three mobile sites is around £531 per month

2.2   The proposal will reduce the cost to around £60 per month

2.3   This is a saving of £471 per month

3   DETAILS

3.1   This proposal requests approval to use the option of a Direct Award off the Crown Commercial Framework RM6261 Mobile Voice and Data Services: Suppliers on Lot 1: Mobile Voice and Data Services Catalogue - CCS (crowncommercial.gov.uk)

3.2   The proposal is to cancel the legacy contract with EE and use the framework to set up a new contract with EE which will cost around £20 per month per site

4   RISKS

4.1   There is a risk that the new contract will not provide sufficient data however IT has reviewed usage and as the new contract offers unlimited data this risk is very low.

4.2   There is a risk that network coverage will not be sufficient but the proposal is to remain with the same provider therefore this risk is very low as coverage currently meets the needs of the service.

5   NEXT STEPS

5.1   Cancel the legacy contract and enter into a new agreement to save £471 per month